



March 4, 2016

LIBRARY COMMISSION MEETING NOTICE

The Village of Forsyth Library Commission has scheduled a meeting for
Wednesday, March 9, 2016 at 1:00 p.m.

This meeting will be held in the Conference Room at the Forsyth Public Library.
The agenda for the said meeting is attached.

If you have any questions, please call the Village Hall at 877-9445.

Library Director
Rachel Miller

cc: Tammy Brummitt
Mary Jo Rowley
Bernadette Birkholtz
Lakshmi Jyothinagaram
Pat Parr
Cheryl Lehman
Dave Webb
Trustee Steve Hubbard
Trustee Bob Gruenewald
Trustee Dave Wendt
Trustee Jim Peck
Trustee Larry Reed
Trustee Kerstin Trachtenberg
Mayor Marilyn Johnson
Village Administrator, David Strohl
Village Clerk, Amy Goodman
Community and Economic Development Coordinator, Emily Prather
Village Vision

Village of Forsyth Public Library
Library Commission Meeting Agenda

Wednesday March 9, 2016
1:00 p.m.
Library Conference Room

The regular monthly meeting of the Forsyth Public Library Commission is scheduled for Wednesday March 9, 2016 at 1:00 p.m. in the Conference Room located in the library.

Call to Order

Roll Call

Minutes

Minutes from February 10, 2016

Public comment: Anyone who wishes to address the Library Commission may do so at this time. Please state your name and address, and limit comments to three minutes or less. Relevant printed material and handouts that support your concerns or topic are welcome.

New Business

Standards Chapter Review: Serving our Public Chapter 6,
"Access"

Old Business

Librarian's Report

Circulation, attendance, and library statistics for the month of February

Adjournment

Next meeting date: April 13, 2016

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Library Commission Meeting Minutes
Village of Forsyth Public Library
February 10, 2016

Call to order

The meeting was called to order by Tammy Brummitt at 1:02 p.m.

Roll Call

Bernadette Birkholtz
Tammy Brummitt
Mary Jo Rowley
Pat Parr
Dave Webb

Also Present

Rachel Miller, Library Director

Absent

Lakshmi Jyothinagaram
Cheryl Lehman

Minutes

There were no corrections, additions, or deletions to the December 9, 2015 minutes. Dave Webb moved and Pat Parr seconded to approve the minutes. Motion carried on voice vote; all members voting yea.

Public Comment

There was no public comment.

New Business

1000 Books Before Kindergarten

Director Miller updated members on this new project for the Forsyth Library. Pre-Kindergarten age children are invited to enroll in this free program at the library. Children are encouraged to read 1000 books before they go to kindergarten. Library staff has created tally cards for parents and their child to keep track of their reading totals. When each child has read 500 books they will receive a tote bag for their books. When the child reaches the 1000 book goal the child's name is placed in a book in the Forsyth Public Library collection.

Summer Reading 2016

Registration for the Summer Reading Program begins May 31st. Saturday, June 4, is a celebration of the Summer Reading Program and an incentive to continue registrations.

The theme is "Read for the Win." This year, the Art Programs that were in July in past years have been moved to Thursdays in June 2016 with two programs at 12:30 pm and 2:30 pm.

Magazine Sale 2016

The yearly magazine sale is scheduled for Friday, March 11 from 10am-4pm, and Saturday, March 12 from 10am-1pm. Various retired magazines, books and other items will be available.

Old Business

None.

Librarian's Report

Director Miller handed out materials and patron statistics and noted January 2016 attendance was down. Also, the library electrical outlets and shelving project have been finished. Library staff is getting ready for the Magazine Sale in March.

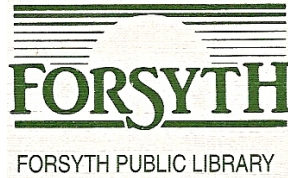
Adjournment

Dave Webb moved, Tammy Brummitt seconded to adjourn the meeting at 1:48 p.m. Motion declared carried on voice vote; all members voting yea.

Respectfully submitted,

Mary Jo Rowley

Mary Jo Rowley, Substitute Secretary in Cheryl Lehman's absence



**Library Director's Report
Library Commission Meeting
March 9, 2016**

February Library Statistics *Statistics provided for both 2015 & 2014, due to extra closed days in February 2015.*

- Circulation - 6,590 (February 2015 5,087 February 2014 5,277)
- Attendance - 3,116 (February 2015 2,724 February 2014 2,935)

Library Activities

- Youth Services Librarian Sandi Hayes and I continue working on summer reading plans. We are creating descriptions and wording for the library's portion of the summer calendar.
- Library staff continues preparations for the March 11 and 12 magazine and used materials sale.
- A list of items no longer needed by the library was presented for approval of disposal at the February 16 Village Board meeting. Most of these items will be included in the March 11-12 sale. Some items, such as miscellaneous shelving parts, have been disposed of.
- The FY16 Illinois Public Library Annual Report (IPLAR), a requirement of the Illinois State Library, has been completed and submitted.
- The 1000 Books Before Kindergarten program continues to grow. Approximately 60 children have joined the program since its January 1 start. Herald and Review ran a very nice article about our program on February 16: http://herald-review.com/news/local/education/library-program-sets-reading-goal-for-young-children/article_7785a2f6-5e8a-523f-9394-e98a49267400.html
- 89 valentines were mailed to the VA hospital in Danville as part of the Valentines for Vets drop-in craft program. We received a very nice thank you from the facility.
- I am working with the Heritage Network of Decatur and Macon County to develop local history programs at the library. I met with a planning group on Tuesday, February 16.
- I participated in an online meeting of libraries in the Library on the Go digital material consortium on February 19.
- The Windows 10 program on February 23 had 52 attendees.
- Crazy 8s Math Club began on Tuesday, March 1. This 8 week series of programs for kids in 3rd-5th grade features activities designed to get kids fired up about math while having fun.
- The library was closed on Wednesday, February 24 due to winter weather.

*Respectfully submitted,
Rachel Miller
March 4, 2016*