



April 9, 2021

LIBRARY COMMISSION MEETING NOTICE

The Village of Forsyth Library Commission has scheduled a meeting for
Wednesday, April 14, 2021 at 1:00 p.m.

This meeting will be held in the Community Room at the Forsyth Public Library.
The agenda for the said meeting is attached.

If you have any questions, please call the Library at 877-8174.

Library Director
Rachel Miller

cc: Mary Jo Rowley
Ken Kirschner
Pat Parr
Rebecca Wayne
Julia Livingston
Ruth Wrigley Harvey
Trustee Kerry Denison
Trustee Bob Gruenewald
Trustee Dave Wendt
Trustee Jim Peck
Trustee Jeremy Shaw
Trustee Jeff London
Mayor Marilyn Johnson
Village Administrator, David Strohl
Village Clerk, Cheryl Marty
Community and Economic Development Coordinator, Jake Smith
Village Vision

Village of Forsyth Public Library
Library Commission Meeting Agenda

Wednesday April 14, 2021
1:00 p.m.
Forsyth Public Library Community Room

The regular monthly meeting of the Forsyth Public Library Commission is scheduled for Wednesday April 14, 2021 at 1:00 p.m. in the Forsyth Public Library Community Room.

Call to Order

Roll Call

Minutes

Minutes from March 10, 2021

Public comment: Anyone who wishes to address the Library Commission may do so at this time. Please state your name and address, and limit comments to three minutes or less. Relevant printed material and handouts that support your concerns or topic are welcome.

New Business

Review of Decision to Suspend Individual from Library

Old Business

Policy Manual review

Librarian's Report

Circulation, attendance, and library statistics for the month of March

Adjournment

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Library Commission Meeting Minutes

Village of Forsyth Public Library

Wednesday, March 10, 2021

Call to Order

Call to order at 1:00 p.m. by Mary Jo Rowley

Roll Call

Ken Kirchner
Pat Parr
Ruth (Wrigley) Harvey
Mary Jo Rowley
Becky Wayne

Absent

Julia Livingston

Also Present

Rachel Miller, Library Director
Steven Luker

Minutes

Ruth Harvey moved to approve the February 10, 2021 meeting minutes; Pat Parr seconded to approve the February 10, 2021 minutes as submitted. Motion carried on voice vote; all members present voting yea. February 10, 2021 minutes officially approved.

Public Comment

Steve Luker spoke to the commission for 3 minutes regarding his request for a hearing to reconsider his ban from the library. He left the meeting at 1:06.

Old Business

None

New Business

FPL Policy Manual Appendixes A – G were reviewed as presented in the updated section. Motion was made by Becky Wayne and seconded by Ruth Harvey to approve the appendix sections of the policy manual. Motion carried on voice vote; all members present voting yea.

Commission members reviewed the FPL Policy Manual as a whole. Motion was made by Pat Parr and seconded by Ken Kirchner to approve the FPL Policy Manual as discussed. Motion carried on voice vote; all members present voting yea. Policy Manual will be presented to the Village Attorney for his review.

Librarian's Report

Circulation and attendance are both down from a year ago due to Covid 19 restrictions.

Rachel has been working with a Web Master on updating FPL Web page.

Summer programs are in the planning stage. Decisions will be made in April after Marissa returns from maternity leave.

Rachel has been working with the Village Administrator to gather information concerning possible changes to the Forsyth Village Vision to present to the Forsyth Village Board.

The Digital magazines will not be available after March 31, 2021. Options were discussed.

Adjournment

Next meeting is scheduled for April 14, 2021. Ruth Harvey moved to adjourn, Pat Parr seconded. Motion carried on voice vote; all members present voting yea. Meeting adjourned at 2:45 p.m.

Respectfully submitted,

Becky Wayne



**Library Director's Report
Library Commission Meeting
April 14, 2021**

March Library Statistics

- Circulation - 4,837 (March 2020* 5,554)
- Attendance - 1,774 (March 2020* 1,736)

*The Library was closed for 13 days.

Library Activities

- I have been working with the Village Administrator and the Community and Economic Development Coordinator to explore options for the village newsletter.
- I continue working with Jason Ferguson from Conspicuous Digital to develop a new website for the library.
- Youth Services Librarian Marissa White has returned from maternity leave and we are making plans for the 2021 summer reading program. It seems likely to be a hybrid of socially distanced small groups and opportunities for individual participation. The theme for this summer is "Reading Colors Your World."
- Due to a recent merger, Rbdigital, the vendor that supplies our digital magazines, ended service as of March 31. I am working to find an alternate vendor to provide these materials.
- I attended the following online meetings:
 - March 4 -- Library on the Go Membership Meeting. Library on the Go is a group of libraries that work cooperatively to provide e-books and e-audio materials for library patrons and coordinates the Overdrive platform.
 - March 9 – Morningstar Investment Research Center Training Session
 - March 11 – Summer Reading Program Planning for 2021, sponsored by Illinois Heartland Library System
- Library staff is about half-way through the long-term project of inventorying the adult fiction collection.

*Rachel Miller
April 9, 2021*